

**Minutes of the Commission On Aging Meeting**

**Garvey Center – Leonardtown, Maryland**

**Monday, June 23, 2008**

**CALL TO ORDER**

Start Time: 12:00 p.m.

Location: Garvey Senior Activity Center, Leonardtown, MD

Chaired By: Elfreda Mathis, Vice Chairperson

**PRESENT**

**COA Members:** Sam Brown, Vicki Brown, Florence Lanham, Elfreda Mathis, Sheral St. Clair, Patricia Woodburn

**Department of Aging Staff:** Lori Jennings-Harris, Director; Jennie Page, Deputy Director, Dana DiGregorio, Senior Administrative Coordinator

**ABSENT**

**COA Members:** Kathie Reich, David Mattingly, Sandra Wheeler

**GUESTS**

Peggy Maio, Fiscal Support Supervisor, Department of Aging

**APPROVAL OF AGENDA**

Motion to approve the agenda was made by Sam Brown with additions, and was seconded by Sheral St. Clair; the Commission agreed.

**Addition: New Business - Quarterly Meal Committee Report**

**APPROVAL OF MINUTES**

Motion to approve May 2008 meeting minutes was made by Sam Brown, and was seconded by Sheral St. Clair; the Commission agreed.

**GUEST SPEAKER**

**Peggy Maio, Fiscal Support Supervisor:**

· Peggy Maio, Fiscal Support Supervisor, attended this Commission On Aging meeting to provide information on the Fiscal Division of the Department of Aging.

- Peggy Maio answered questions from the Commission members and provided written information to the Commission members.

## **OLD BUSINESS**

### **Vivian Ripple Medical Adult Day Center Capital Improvement Project:**

- At the May Commission On Aging meeting, the Commission Members suggested writing a letter to the Board of County Commissioners breaking down the requested budget for revitalization improvements to the Vivian Ripple Medical Adult Day Service Center into individual line items and requesting funding for one or two items at a time. Lori Jennings-Harris provided the Commission members with a break down of the estimated costs for each individual item/request. Lori Jennings-Harris stated that although it would be difficult to determine which items should be done and which can wait, because the items requested relate directly to another item, a letter could be written and submitted to the Board of County Commissioners, if the Commission members still wanted to send a letter. Lori Jennings-Harris also pointed out reasonable consideration should be given to other alternatives for the Vivian Ripple Medical Adult Day Services Center , if necessary and appropriate.

### **Department of Aging – Image and Education:**

- The Department of Aging is still moving towards developing avenues of advertising and education regarding the Department of Aging as well as the Vivian Ripple Medical Adult Day Center.

### **Garvey Senior Activity Center Open House (June 27, 2008):**

- The Garvey Senior Activity Center will host an Open House on Friday, June 27, 2008 from 1:30 p.m. until 3:30 p.m. to display the renovations and changes made to the Garvey Senior Activity Center as well as acknowledge those who were instrumental in accomplishing this transformation. Tours of the building, demonstrations of activities, and information on the center and its purpose will be available.

### **Department of Aging Web Site:**

- The Department on Aging is continuing to work on upgrading their website to include pictures, scrolling pictures and a photo gallery of events and happenings at the Senior Activity Centers.

### **Food Services Contract:**

- The Department of Aging received three bids for the Food Services Contract. The bids will be reviewed and a Food Services provider will be chosen.

### **Quarterly Meal Committee Report:**

- Sam Brown, a member of the Meal Committee, gave an updated report on the work being done by the Meal Committee.

### **Commission On Aging Meeting Time:**

- The Commission On Aging voted and agreed to change the meeting commencement time to 1:00 p.m. starting with the next meeting which is scheduled for July 28, 2008.

## **NEW BUSINESS**

### **Capital for a Day:**

- Saint Mary's County's Capital for a Day is scheduled for July 17, 2008. Gloria Lawlah, Secretary for the Maryland Department of Aging, along with many other Cabinet Secretaries, is planning on attending for the entire day. Lori Jennings-Harris plans to meet with Secretary Lawlah and discuss some of the issues related to the Department of Aging, Caregivers Support, and Medical Adult Day Services.

## **DIRECTOR'S REPORT**

### **Governor O'Malley's Report:**

- Lori Jennings-Harris provided the Commission members with information on Governor Martin O'Malley's launch of "Imagine Maryland", a "regional initiative to identify opportunities and ideas that will enhance the roles of the arts in Maryland".

### **Comprehensive Plan for St. Mary's County:**

- The Comprehensive Plan for St. Mary's County is currently being reviewed. This is done every six years and was last done in 2002. The Department of Land Use and Growth Management has planned public meetings starting July 9, 2008 thru July 31, 2008, to obtain information and suggestions from the Community and Community leaders for input on the new Comprehensive Plan.

### **Heat Emergency Plan:**

- The Department of Aging has a Heat Emergency Preparedness Plan that is used when temperatures are extremely high and/or humidity is high (based on the National Weather Centers forecast) allowing the centers to remain open until 7:00 p.m. as cooling stations for the St. Mary's County community.

### **Department of Aging Monthly Status Report:**

- At the last Commission meeting, members asked to have more information provided to them regarding monthly numbers and statistics for the Vivian Ripple Medical Adult Day Services Center. Lori Jennings-Harris provided the members with a copy of the statistics noted in the Department of Aging monthly status report. This report is mailed to the Commission On Aging monthly and is posted on the St. Mary's County web site.

## **PERSONNEL CHANGES**

- Holly "Kim" Clarke, the new Office Specialist for the RSVP program, started at the Loffler Senior Activity Center this month.

### **ADDITIONAL COMMENTS**

- Sheral St. Clair noted that her first term on the Commission On Aging is up as of June 30, 2008. Sheral St. Clair would like to renew her membership for a second term.
- Sam Brown updated the Commission on the Friends of Ripple groups' progress.

### **NEXT MEETING**

The next meeting will tentatively be held on Monday, July 28, 2008 at 1:00 p.m. at the Garvey Senior Activity Center.

### **ADJOURNMENT**

Sheral St. Clair made the motion to adjourn the meeting, and Sam Brown seconded the motion. The Commission agreed. The meeting adjourned at 1:38 p.m.

Prepared by:

Dana DiGregorio

Sr. Administrative Coordinator